



Douglas M. Duncan
County Executive

BULLETIN

MONTGOMERY COUNTY DEPARTMENT OF PERMITTING SERVICES



Robert C. Hubbard
Director

REVISED FEES EFFECTIVE JULY 1, 2004 2.8% INCREASE

THE FOLLOWING FEES SUPERCEDE FEES IN

Council Resolution 15-224 Adopted June 17, 2003 The Establishment of a Fee for the Waiving of Parking Standards

The Director of Permitting Services must adjust each fee set in or under this section on July 1 of each year by the annual average increase in the Consumer Price Index for all urban consumers for the Washington-Baltimore Metropolitan area, or any successor index, for the most recent calendar year. The Director must calculate the revised fee to the nearest five dollars. The director must publish the amount of this adjustment not later than July 1 of each year.

SUBJECT Fee for the Waiving of Parking Standards

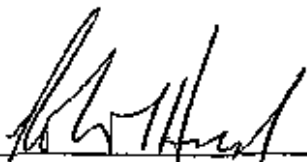
Background

1. Section 59-A-1.10 of the County Code states "The director may establish fees, if approved by Council resolution, to cover the cost of administration of this chapter."
2. Current fees do not exist for the administrative costs associated with requests for parking waivers.
3. Sec 59-E-4.5 Waiver - parking standards states: The Director, Planning Board, or Board of Appeals may waive any requirement in this Article not necessary to accomplish the objectives in Section 59-E-4.2, and in conjunction with reductions may adopt reasonable requirements above the minimum standards. Any request for a waiver under this Section must be referred to all adjoining property owners and affected citizen associations for comment before a decision on the requested waiver.

- 4 The Department of Permitting Services currently performs the following functions in processing a parking waiver DPS notifies all adjoining property owners and affected citizen associations in writing of the request for a waiver to the parking standards and invites them to a public hearing. The Director's designee and staff hold a public hearing where the applicant presents his request for a parking waiver and attendees ask questions and comment. The final decision to grant or deny the parking waiver is not given at the hearing. The record is left open for a specified amount of time should additional information be required of the applicant or for additional public comment. The Director's designee makes a recommendation to the Director whether to approve or deny the waiver. The Director makes the final decision. The applicant and all attendees of the public hearing are notified of the results of the waiver request.
5. The fee for parking waivers will cover all resources required to administer the request.

Action

1. The fee to process a request to waive parking standards is \$615.00
2. The fee for requests to the Department of Permitting Services to waive parking standards must be paid at the time the request is made
3. The Director of Permitting Services must adjust each fee set in or under this section on July 1 of each year by the annual average increase in the Consumer Price Index for all urban consumers for the Washington-Baltimore Metropolitan area, or any successor index, for the most recent calendar year. The Director must calculate the revised fee to the nearest five dollars. The director must publish the amount of this adjustment not later than July 1 of each year.



Robert Hubbard, Director
Department of Permitting Services

May 5, 2004
Date